

**HOLT PARISH COUNCIL  
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL  
AT 7.30 p.m. ON THURSDAY 20 OCTOBER 2022 IN HOLT VILLAGE HALL.**

**Present :- D. Pugh (Chairman), J. Harper, M. Taylor, S. Williams, C. Lightfoot (Clerk).**

**In Attendance:- District Councillor Mrs P. Cumming, County Councillor Mr S. Richardson-Brown, H. Kemshall (Chair Hallow Parish Council).**

**Absent:- C. Adams, C. John, J. Hill.**

<b>1.</b>	<p><b><u>Public Question Time.</u></b> The Chairman welcomed Hazel Kemshall, Chair of Hallow Parish Council to the Meeting. Hazel welcomed Holt to the Hallow ward. She talked about some of the key issues facing the Hallow ward including development, speeding and the solar farm in Grimley Parish. Hallow Parish has always worked closely with neighbouring parish councils and worked collaboratively on issues that affect the ward. The Chairman thanked Hazel for her attendance and offer of working collaboratively across Hallow ward.</p>
<b>2.</b>	<p><b><u>To consider apologies and approve reasons for absence.</u></b> The Clerk reported that apologies had been received from Parish Councillors Mrs C. Adams, Mrs C. John and Mrs J. Hill. Parish Council approved the reasons for absence.</p>
<b>3.</b>	<p><b><u>Declarations of Interest.</u></b>  <b>a) Register of Interests.</b> There were no changes to the Register of Interests.  <b>b) Registration of Personal Interests.</b> There was no registration of Personal Interests.  <b>c) Registration of Prejudicial Interests.</b> There was no registration of Prejudicial Interests.  <b>d) Written requests for the Council to grant a dispensation.</b> There had been no written requests for dispensation.</p>
<b>4.</b>	<p><b><u>Minutes.</u></b> The minutes of the Meeting of Holt Parish Council held on 23 September 2022 were reviewed by Parish Council. Parish Councillor Mr S. Williams proposed that the minutes were approved by Parish Council as a true record of the Meeting. This was seconded by Parish Councillor Mr J. Harper and unanimously agreed Parish Council. The Chairman signed the Minutes.</p>
<b>5.</b>	<p><b><u>County and District Councillor reports for information.</u></b></p> <p>a) County Councillor report. County Councillor Mr S. Richardson-Brown reported on the following matters of note.</p> <ul style="list-style-type: none"> <li>- <u>Holt mini roundabout.</u> There has been no further progress on this issue.</li> <li>- <u>20s plenty scheme.</u> A discussion took place in relation to this county wide initiative. County Councillor Mr S. Richardson-Brown said more focus should be given to adherence to current speed limits and monitoring traffic volumes as he did not feel 20mph was a realistic speed limit for the parish.</li> </ul> <p>b) District Councillor report. District Councillor Mrs P. Cumming gave a summary of the District Council activities. There were the following matters of note.</p> <ul style="list-style-type: none"> <li>- <u>South Worcestershire Development Plan.</u> The reviewed SWDP is now out for consultation. Many of the local villages have an overallocation of new houses and there are not the facilities or transport infrastructure to</li> </ul>

	<p>support the development. However, once the SWDP has been finalised it will stop speculative planning applications from developers.</p> <p>The Chairman and Parish Councillor Mr S. Williams reported on the SWDP Zoom consultation meeting they had attended prior to the meeting. They felt the amount of information provided was disappointing and the meeting had focussed on the wrong issues.</p> <ul style="list-style-type: none"> <li>- <u>Chief Planner.</u> A new interim Chief Planner has been appointed which will hopefully result in a more efficient process.</li> <li>- <u>Financial planning.</u> The Council is currently looking into it's medium-term financial planning and how the current overspend of £0.5 million can be reduced.</li> </ul>	
<p>6.</p>	<p><b><u>Progress reports for information.</u></b></p> <ul style="list-style-type: none"> <li>a) Parish website – progress report. Parish Councillor Mrs M. Taylor reported that she is now able to update and add information to the current parish website. Parish Council discussed slimming down the information contained on the website by only publishing essential information and providing links to other websites. Parish Councillor Mrs M. Taylor asked Parish Council to consider whether they wished to continue with the current website or replace it.</li> <li>b) Parish Footpaths – update. The Chairman reported on information supplied by on the Parish footpaths by Chas (Severn Way volunteer). All footpaths have now been walked and mapped on a Parish map. Notes made on all footpaths and minor vegetation clearance carried out. The Clerk agreed to review the maps and notes and ensure any outstanding work was allocated to the Lengthsman or County and the funds claimed back under the P3 Scheme. It was noted that the position of Parish Footpaths Officer was still outstanding and the Clerk was asked to put together an advert which could be placed on the website and on Parish noticeboards.</li> <li>c) Update of bank mandate. The Clerk reported that the bank mandate had still not be processed and she was in the process of chasing this up.</li> <li>d) Security cameras – progress report. Parish Councillor Mrs M. Taylor reported she was still in the process of sourcing these.</li> <li>e) Christmas on the Green – progress report. The Clerk reported that the Salvation Army band and the Lions Father Christmas had been booked for Sunday 4 December 2022. It was proposed by Parish Councillor Mrs M. Taylor and seconded by Parish Councillor Mr S. Williams that a charitable donation of £200.00 was given to each organisation for their assistance with the event. This was unanimously agreed by Parish Council.</li> <li>f) Street cleaning – progress report. Parish Councillor Mr S. Williams reported that the weeds that were causing an obstruction at the dropped kerb by the Village Hall had been removed. It was noted that there were still a lot of weeds around the village and the Clerk confirmed that each road would need to reported separately on the Worcestershire Hub.</li> </ul>	<p>ALL</p> <p>CL</p> <p>CL</p> <p>CL</p> <p>MT</p> <p>CL</p>
<p>7.</p>	<p><b><u>Finance.</u></b></p> <ul style="list-style-type: none"> <li>a) To note the current bank balances. It was reported that the current account bank balance currently stood at £16533.09 and the deposit account at £8,400.00. The Clerk reported that second half of the Precept had been received at the end of September.</li> <li>b) To consider payments retrospectively. The following payments were approved by two members of Parish Council and made by bank transfer. These were agreed retrospectively by Parish Council.</li> </ul>	

06 October 2022	Direct transfer	Monthly account fee	8.00
08 October 2022	Direct transfer	Top Cut Mowing Ltd	168.00
08 October 2022	Direct transfer	Fletcher Access Ltd (gate cleaning)	540.00
08 October 2022	Direct transfer	Hallow PCC RBL Poppy wreath	20.00
09 October 2022	Direct transfer	Mrs C Lightfoot (Clerks salary)	400.00
09 October 2022	Direct transfer	Mrs C Lightfoot (Clerks expenses) - new printer	112.98

A further payment of £14.00 to Holt Village Hall for 2 hours hire for the planning subcommittee meeting on 25 August 2022 was approved by Parish Council and signed by 2 Councillors. The Clerk agreed to make the payment by direct transfer.

c) To review the current spend against budget.

A record of Parish Council income and expenditure together with the bank reconciliation had been circulated to all members of Parish Council prior to the Meeting. This was reviewed by Parish Council.

The Clerk reminded all Councillors that the 5-year budget would be reviewed and the precept for 2023/24 set at the November meeting of Parish Council. She confirmed that the paperwork would be circulated prior to the Meeting to allow Parish Councillors time to review it. The Clerk requested that all members of Holt Parish Council consider whether they have any additional projects that they would like to include in the precept or 5 year budget.

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## 8. Planning.

a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

<u>M/22/00204/FUL</u>	Red Lion Witley Road Holt Heath WR6 6LX	Refurbishment works including new canopy to main entrance, over bay windows, external finishes and increasing car parking arrangements. First floor to create overnight accommodation for eight bedrooms with ensuites.	Pending Decision (Recommend Approval)
<u>M/22/00813/FUL</u>	Red Lion Witley Road Holt Heath WR6 6LX	Formation of six new family dwellings and demolition of existing property.	Pending Decision (Recommend Refusal)

It was noted that planning application M/22/00204/FUL had been approved and planning application M/22/00813/FUL. The comments made by Parish Council were mentioned in the summary of reasons for the decision by MHDC for both applications.

a) It was further noted that an additional planning application M/22/01258/FUL Top Barn Farm, University of Worcester Lakeside Campus, Worcester Road, WR6 6NH - Installation of an Activity Tower for use by University Students and the guests of the Activity Centre for the purposes of Climbing, Abseiling, Zip Wire and Trapeze Jump, had been received after the agenda for the Parish Council Meeting had been published.

It was agreed that this application would be discussed at the next meeting of Parish Council.

b) **Approvals/Refusals**

c) **Any other planning issues.**

Planning Appeal APP/J1860/W/22/3300751

Bentley Farm, Holt Heath

Proposal: Notification for prior approval for the proposed change of use of an agricultural building to a dwelling house.

Parish Council noted that this appeal had been successful. Parish Council had recommended approval of this application.

	<p>1 Witley Road</p> <p>It was noted by Parish Council that a large barn had been reported in the garden of this property. Following a discussion Parish Council requested that the Clerk contact MHDC Planning Enforcement on this issue.</p>	
9.	<p><b><u>Correspondence for information.</u></b></p> <ul style="list-style-type: none"> <li>- Consultation on polling stations.</li> </ul> <p>Following a discussion by Parish Council it was considered that the Village Hall was the most suitable location in the village for a polling station and the site met the requirements for access and lighting. The Clerk was asked to respond to the consultation on behalf of Parish Council.</p>	CL
10.	<p><b><u>Clerk's report on urgent decisions since the last meeting.</u></b></p> <p>The Clerk reported that there were no matters to note.</p>	
13.	<p><b><u>Councillor's reports and items for future agendas.</u></b></p> <ul style="list-style-type: none"> <li>a) CALC area network meeting.</li> </ul> <p>The Chairman reported that he had attended this meeting and made a contact on Broadheath Parish Council in relation to redevelopment of the Village Hall.</p>	
14.	<p><b><u>Date of Next Meeting.</u></b></p> <p>The next meeting of the Parish Council will be held on Thursday 17 November 2022.</p>	