

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 15 AUGUST 2019**

Present :- P. Winney (Chairman), P. Mobbs (Vice Chairman), C. Lightfoot (Clerk).

Absent:- J. Bowker, J. Harper, C. John, County Councillor Mr P. Grove, District Councillor Mrs. P Cumming.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillors Mr J. Bowker and Mr J. Harper. Parish Council approved the reasons for absence. The Clerk further reported that she had received apologies from County Councillor Mr P. Grove.</p>	
3.	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no issues to report. b) Registration of Personal Interests. There was no registration of Personal interests. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>County and District Councillors reports for information.</u> The Clerk reported that there were no matters to note had been received from County Councillor Mr P. Grove or District Councillor Mrs P. Cumming.</p>	
5.	<p>TO APPROVE THE MINUTES OF THE ANNUAL AND OPEN MEETINGS OF HOLT PARISH COUNCIL HELD ON 20 JUNE 2019. The minutes of the Meeting of Holt Parish Council held on Thursday 20 June 2019 were approved by Parish Council and signed by the Chairman as a true record.</p>	
6.	<p>PROGRESS REPORTS a) Village Hall Refurbishment – progress report. The Chairman reported that there had been some issues regarding applying for grants for the Village Hall. He was currently looking into obtaining the deeds of the hall so he could investigate how best to proceed. b) VAS – progress report. Parish Councillor Mr P. Mobbs reported on a meeting he had had with Hannah Davies of County Highways. He showed Parish Council a map of the proposed location of the 4 VAS sites around the village. It was agreed that the VAS would be moved every 10 days to a new location. The Clerk was asked to write to all property owners around the village whose hedges border the Highway explaining the project and asking them to cooperate by cutting back their hedges. Parish Councillor Mr P. Mobbs agreed to order the VAS and battery and ensure that the invoice was passed to the Clerk. Parish Councillor Mr P. Mobbs further reported that the 30mph roundels would be delivered for the village shortly.</p>	<p>PW</p> <p>PM CL</p>

	<p>c) Co-option of new Councillor – progress report. The Clerk reported that the outstanding vacancy for a Councillor had been advertised with a view to the co-option taking place at the September meeting of the Parish Council. Parish Councillors were encouraged to approach any prospective candidates.</p>	<p>ALL</p>																				
<p>8</p>	<p>Planning</p> <p>a) Applications Pending. 19/00812/HP Irena, Ockeridge Lane, Holt Heath, WR6 6LY. Single storey rear extension, extension to the side and conversion of roof space to form first floor living space (Recommend Approval) 19/01118/AGR Woodside Farm, Top Barn, WR6 6TH. Prior notification of extension to existing building for storage of chemicals etc. (Being considered). This application was discussed by Parish Council and it was decided to recommend approval of the application.</p> <p>b) Approvals/Refusals. 19/00492/FUL Ball Mill Bungalow, Main Road, Hallow, WR2 6LS. Construction of new storage shed on existing brownfield land. (Refused) The Clerk read out a letter from Mr J Hegarty of MHDC regarding enforcement procedures relating to the development which had already taken place on this site. The Clerk was asked to respond to Mr Hegarty’s letter asking for a timescale of the action to be taken. 19/00445/FUL Rowley Farm, Ockeridge Lane, WR6 6LY. 2 general purpose agricultural buildings (Approved). Following a site visit Parish Council confirmed that they had recommended approval of this application. 19/00575/FUL Mill Pool Farm Industrial Estate, Main Road, Hallow. Proposed construction of six light industrial units (Refused). Parish Council agreed with the decision on this application.</p> <p>c) Other Planning issues. Planning Appeal APP/J1860/W/19/3225832 Rowley Farm, Ockeridge Lane, WR6 6LY. Mr and Mrs H. John. Change of use of land for siting of one holiday log cabin. Appeal dismissed Planning Appeal APP/J1860/W/19/3229510 Thatched Lodge, Holt Heath, WR6 6NL. Mr E. Hunt. Conversion of stable block into dwelling. Pending</p>	<p>CL</p> <p>CL</p> <p>CL</p>																				
<p>9</p>	<p>Finance</p> <p>a. To note the current bank balances. The Clerk reported that the current account balance was £2,177.90 and the deposit account balance was £7,235.94.</p> <p>b. with the attached schedule. The following payments were approved by Parish Council.</p> <table border="1" data-bbox="293 1697 1353 2134"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>12/7/2019</td> <td>Mrs C Lightfoot</td> <td>1250</td> <td>£327.50</td> <td>Clerks salary July 2019 retrospective</td> </tr> <tr> <td>12/7/2019</td> <td>Mrs C Lightfoot</td> <td>1251</td> <td>£48.26</td> <td>Clerks expenses July 2019 retrospective</td> </tr> <tr> <td>12/7/2019</td> <td>Mr P Winney</td> <td>1252</td> <td>£171.28</td> <td>Wildflower signs retrospective</td> </tr> </tbody> </table>	Date	Payee	Chq No.	Amount	Details	12/7/2019	Mrs C Lightfoot	1250	£327.50	Clerks salary July 2019 retrospective	12/7/2019	Mrs C Lightfoot	1251	£48.26	Clerks expenses July 2019 retrospective	12/7/2019	Mr P Winney	1252	£171.28	Wildflower signs retrospective	
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12/7/2019	Top Cut	1253	£160.00	Grass cutting June 2019 retrospective
15/8/2019	Top Cut	1254	£160.00	Grass cutting July 2019
15/8/2019	Holt Heath Village Hall	1255	£48.00	Village Hall hire
15/8/2019	MHDC	1256	£36.00	Election costs
15/8/2019	Mrs C Lightfoot	1257	£327.50	Clerks salary August 2019

c. **To review the current spend against budget.**
The Council noted the information.

10	Correspondence for Information. All correspondence of note had been circulated prior to the Meeting.
11	Clerk's report on Urgent Decisions since the last Meeting There were no matters to report.
12	Councillor's reports and items for future agendas. There were no matters to report.
13	Date of Next Meeting The date of the next meeting was confirmed as Thursday 19 September 2019.