

current defibrillator with the new purchase. It was decided that the old defibrillator would be donated to the Village Hall to be kept inside the building.
It was further decided that information regarding the location of defibrillators in the Parish should be placed in the Parish magazine and on the Parish website.

- c) King's Coronation – update on purchase of bench to be located on Severn Way outside Holt Church.

The bench has been ordered by Parish Councillor Mr J. Harper and he will arrange collection when it is completed. The Clerk has obtained a plaque to be fixed to the bench and this was passed to The Chairman to arrange this. The Chairman has arranged to have the base laid by Jim Moule so the bench can be installed in time for the Coronation weekend.

It was agreed to hold a short opening ceremony and invite Rev Kalantha and Parishioners who have been involved in the project. The Chairman agreed to source some drinks to toast the new bench and Parish Councillors Mrs J. Hill and Mrs M. Taylor agreed to decorate the village with bunting.

DP
MT

JH
DP
JH
MT

7. Finance.

- a) To note the current bank balances.

It was reported that the current account bank balance currently stood at £5764.61 and the deposit account at £8,782.70 on 15 April 2023. The Clerk reported that a full bank reconciliation had been carried out on 31 March 2023.

- b) To consider payments retrospectively.

The following payments were approved by two members of Parish Council and made by bank transfer. These were agreed retrospectively by Parish Council.

Date	Description	Amount
05/04/2023	Bank charges	8.00
08 April 2023	Bank transfer	168.00
15-Apr-23	Bank transfer	400.00
15-Apr-23	Bank transfer	41.95

- c) Presentation of the accounts and the signing of the Annual Return and associated paperwork.

The Clerk presented the accounts to Parish Council and explained the variances from the previous financial year. The Clerk reported that as the income and expenditure fall below the £25 000 threshold the Parish Council are exempt from the external audit and will need to submit a Certificate of Exemption as opposed to the full accounts for review. The internal audit will still be carried out.

The Chairman read out the Annual Governance Statements and these were agreed by Parish Council and signed by the Chairman and the Clerk in her position as the Responsible Financial Officer. The Bank Reconciliation and Statement of Accounts were then signed by the Chairman and the Clerk in her position as the Responsible Financial Officer.

- d) Signing of paperwork to clarify positions of members of Parish Council to support bank mandate.

The Clerk asked all members of Parish Council to sign a piece of paper confirming their position on Parish Council including the position of the Clerk. This information is required by the bank to support the bank mandate.

CL

9. Planning.

- a) **Applications Pending.**

To review the recommendations of Parish Council on current applications.

Application No.	Location	Details	Decision status
<u>M/23/00341/FUL</u>	Red Lion Witley Road Holt Heath Worcester WR6 6LX	Erection of 2 dwellings	Pending Decision (Recommend Approval)

<u>M/22/01530/HP</u> <u>M/22/01531/LB</u>	Castle Cottage Holt Heath Worcester WR6 6NJ	Single storey extension and new dormer window	Pending Decision (Recommend Approval)
<u>M/22/01604/OUT</u>	Cherry Tree Cottage Holt Heath Worcester WR6 6NB	Outline application for one dwelling with all matters reserved except for access	Pending Decision (Recommend Approval)

Application M/23/00341/FUL was discussed by Parish Council. The Clerk explained that based on their responses to the previous applications at this site Parish Council had recommended approval of this application. However, it was still not clear of the plans for the Red Lion building should the application for these 2 properties be successful.

b) Approvals/Refusals

There were no matters to report.

c) Other Planning Issues.

M/22/01375/HP Wishville, Ockeridge Lane, Holt Heath, WR6 6LY
Erection of proposed outbuilding to replace existing outbuildings (retrospective)
Appeal to Planning Inspectorate 14/03/2023 (APP/J1860/D/23/3317438)

Parish Council noted the above planning appeal.

10.	<u>Correspondence for information.</u> The Clerk reported that she had received a complaint from a Parishioner in relation to the residents of 1 The Heath parking vehicles on the grass. When this occurred previously the CSO had spoken to the residents on the matter and this had led to the practice ceasing. The Clerk was asked to contact the CSO and see whether they could intervene again on behalf of Parish Council.	CL
11.	<u>Clerk's report on urgent decisions since the last meeting.</u> The Clerk reported that there were no matters to note.	
12.	<u>Councillor's reports and items for future agendas.</u> <ul style="list-style-type: none"> Parish Councillor Mrs C. John asked whether Planning Enforcement could be chased up in relation to the large sheds that were erected at the property on the main A443 without planning permission. The Clerk agreed to investigate this. The Clerk was asked to contact Simon Fletcher to arrange cleaning of the village gates and signs within the Parish. The Clerk was asked to contact Select to arrange for the broken glass in the bus shelter to be replaced. 	CL CL CL
13.	<u>Date of Next Meeting.</u> The next meeting of the Parish Council will be held on Thursday 18 May 2023. This will be Parish Council AGM and Open Meeting.	