

## HOLT PARISH COUNCIL AGM

HOLT VILLAGE HALL 7.30PM. THURSDAY 19<sup>TH</sup> MAY 2022

Councillors Present:- Peter Mobbs, Joanne Hill, Catherine Adams, John Harper, Clare John, Dennis Pugh.

In Attendance:- District Councillor P. Cumming,

County Councillor S. Richardson-Brown,

Michelle Taylor Holt Millennium Green Trustee.

(1)

Council Chairman P. Mobbs opened the meeting and submitted his resignation as Chairman before handing over the Chair to the Vice Chairman J. Harper.

Council Vice Chairman J. Harper thanked P. Mobbs and called for nominations from the floor for the vacant position of Chairman.

Councillor J. Hill proposed Councillor D. Pugh for the position of Chairman and this was seconded by Councillor C. John.

There being no other candidates Councillor D. Pugh was elected to the position of Chairman which he accepted and took the chair.

Council Chairman D. Pugh thanked Councillor P. Mobbs for taking over the vacant position of chairman following the retirement of P. Winney in January 2022 and for all the work he has undertaken over the years with the VAS system, the defibrillator, and the web site.

(2)

Apologies:- C. Lightfoot Parish Clerk.

Absent:- J. Bowker.

(3)

Council Chairman D. Pugh proposed Councillor J. Harper for the position as Vice Chairman and this was seconded by Councillor J. Hill.

There being no other candidates Councillor J. Harper was elected to the position of Vice Chairman which he accepted.

(4)

Declaration of interests.

There were no declarations of interests.

(5)

Standing Orders.

The Chairman asked Councillors to reread their copy of the Standing Orders in order that we all understand the way council meetings should be conducted, the decision making process and the shared responsibility of those decisions.

(6)

Code of Conduct.

The Chairman asked Councillors to reread their copy of the Code of Conduct in order that we all understand the standard we are required to set within the community.

(7)

The Chairman asked Councillors to review the council's Financial Regulations, Risk Assessment and Insurance Requirements.

(8)

The minutes of the previous Parish Council meeting held on 21<sup>st</sup> April 2022 were approved with the following alterations:

- (a) The date of the meeting was the 21<sup>st</sup> April 2022 not 19<sup>th</sup> April 2019.
- (b) Councillor J. Hill was in attendance at this meeting.

(9)

Matters arising from the minutes.

- (a) Defibrillator Insurance claim - No indication as yet from insurance broker as to how the claim will affect our premium. Insurers requested quote for replacement before they will proceed.
- (b) Ockerage Lane drainage issue has been logged and Councillor C. John will give County Councillor more details so that he is in a position to chase.
- (c) The wildflower area has now self-seeded so no further work required. Still awaiting money from Severn Trent. Peter Winney chasing.
- (d) Platinum Jubilee Mugs have been ordered and plaque for tree. All paid for. Gazebo arrived and paid for. Peter Winney sourcing oak tree – who are we asking to plant this? Maybe Peter Mobbs and Peter Winney together as outdoing Parish Council Chairman? Peter Winnney will liaise with Rob Harrison (Lengthsman) regarding any footpath strimming which needs doing as part of P3 scheme.
- (e) Parish footpaths officer - update. P3 grant approved and Gary Timlin is undergoing interview process and training.

(10)

Finance

- (a) Copies of the current bank balances had been received by councillors and noted.
- (b) Copies of all payments had been received by councillors and noted.
- (c) As the accounts fall below the threshold requiring a full audit Mr Tony Stanley will conduct an internal audit and we will be required to send off the exemption certificate to external auditors and advertise the conclusion of the audit.

(11)

Date of next meeting 16<sup>th</sup> June 2022

Meeting closed 19.45pm.

Signed.