

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 21 FEBRAURY 2019**

Present :- P. Winney (Chairman), P. Mobbs, J. Bowker (Vice Chairman), G. Wotton ,S. Jones, C. Lightfoot (Clerk).

Absent:- J. Harper, C. John

In Attendance:- District Councillor Mrs. P Cumming, County Councillor Mr P. Grove.

1	<p><u>Public Question Time.</u> There were no members of the public present and therefore no questions.</p>	
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillor Mr J. Harper and Parish Councillor Mrs C. John. Parish Council approved the reasons for absence.</p>	
3	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. There was no registration of Personal interests. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>County and District Councillors reports for information.</u> County Councillor Mr P. Grove reported the following matters of note:-</p> <ul style="list-style-type: none"> i. Council Tax. The increase in Council tax has been set at 3.94%. 1% of the overall total has been ringfenced for adult social care. ii. Children's services. Following a recent visit Ofsted reported that progress has been made by Children's services in addressing previous shortcomings. Going forward a restructuring will see Worcester First encompassing Children's Services and Education. iii. Bridleway to Holt Church. Following an enquiry by residents about vehicles using the Bridleway to Holt Church as a cut through County Councillor Mr P. Grove reported that he had been in consultation with Highways and legally the Bridleway could be used as an access road. However, he was still awaiting a decision from Highways in relation to the whether signs could be put up deterring motorists from using it as a cut through. County Councillor Mr P. Grove was further asked to raise the issue of Arnold Orchards selling eggs from the side of the road in close proximity to the mini roundabout on the A4133 as Parish Council felt this caused a significant highways hazard. iv. Parish and District Council elections. County Councillor Mr P. Grove explained that due to purdah he would not be attending any further meetings of Parish Council until after the elections in May. However, he would still be sending his report on County Council matters. 	PG

	<p>District Councillor Mrs P. Cumming reported the following matters of note:-</p> <ul style="list-style-type: none"> i. Vacant properties District Councillor Mrs P. Cumming reported that with effect from 1/4/2019 properties which have been vacant for a period of more than 2 years would be charged double council tax in an attempt to encourage a return to housing stock. ii. Road sweeping. District Councillor Mrs P. Cumming explained although road sweeping takes place on a rolling cycle throughout the district and if the Parish feels that it needs doing more frequently, requests must be made via the Hub. District Councillor Mrs P. Cumming agreed to report the frequency of the road sweeping and drain clearance to the Parish Clerk for information. iii. Arnolds Orchards. District Councillor Mrs P. Cumming agreed to raise the concerns regarding livestock and the development of static homes at Arnolds Orchards with the Enforcement Officer. 	
<p>5.</p>	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 17 JANUARY 2019.</p> <p>The minutes of Meeting of Holt Parish Council held on Thursday 17 January 2019 were approved by Parish Council and signed by the Chairman as a true record.</p>	
<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) Use of bridleway to Holt Church by vehicles – progress report. This was discussed under Agenda item 4. County Councillor report.</p> <p>b) Proposed relocation of Holt Post Office – update. The Chairman and Parish Councillor Mr P. Mobbs reported on a meeting that had taken place between Holt Parish Council, Mr T. Brookes (representing local businesses) and representatives of the Post Office regarding the consultation for the proposed relocation of the post office from Cottage stores, Holt Heath to Holt Fleet Convenience store, Holt Fleet. The Chairman reported that they had put across the case for the post office remaining in its current location. The Clerk summarised a letter she had written on behalf of Holt Parish Council objecting to the proposed move. She also read out some letters of support to the campaign for the post office to remain in its current location that she had received from local businesses. She further informed Parish Council that she had written to Harriet Baldwin MP to raise awareness of the situation but was still awaiting a reply. Parish Councillor Mr P. Mobbs circulated a letter he had drafted which had been delivered to all residents encouraging them to have their say on the issue. County Councillor Mr P. Grove agreed to contact County Highways to make them aware of the potential highways issues of the proposed relocation.</p> <p>c) Commemorative plaque for Millennium Green oak tree.- progress report. The Chairman reported that this was in hand.</p> <p>d) Millennium Green funding – progress report. The Chairman submitted an invoice for the service of the new mower. It was reported that part of the lottery funding would be used to supply electricity to the container. It was further reported that the trees used for screening the container which had died would be replaced by conifers. County Councillor Mr P. Grove agreed to contribute £800.00 of his divisional fund to the new seating that was being purchased for the Green. The Clerk was asked to complete the paperwork in relation to this.</p> <p>e) Village grass cutting - progress on finding a new supplier. The Clerk agreed to pass details of potential suppliers on to The Chairman to obtain the appropriate quotes.</p>	<p>PG</p> <p>CL</p> <p>CL</p>

	<p>f) Siding out footpaths. It was reported that the footpath between the mini roundabout and Broomfields had now been sided out. Parish Council were still awaiting a date when work would be completed on School Lane footpath. There had been no indication from Highways whether work would be carried out on the footpaths on the A443. The Clerk was asked to chase this up.</p> <p>g) Village Hall assessment – progress report. The Chairman reported that the assessment had taken place and they were currently awaiting the report.</p> <p>h) Parking on the Heath – progress report. The Clerk reported that she had written to Festival Housing in relation to this issue and was awaiting a response.</p> <p>i) Castle view concealed entrance signs – progress report. County Councillor Mr P. Grove confirmed he had raised this with County Highways but was still awaiting a response.</p>	CL																				
8	<p>Planning</p> <p>a) Applications Pending. 18/01857/Thatched Lodge, Holt Heath, WR6 6NL. Subdivision of existing property into 2 dwellings (<i>Recommend Approval</i>). 19/00004/FUL Thatched Lodge, Holt Heath, WR6 6NL. Conversion of stable block into dwelling (<i>Recommend Approval</i>).</p> <p>b) Approvals/Refusals. 18/0113/FUL Ockeridge Rural Retreats, WR6 6YR, Siting of shepherds hut (Approved).</p> <p>c) Other Planning issues.</p>																					
9	<p>Finance</p> <p>a. To note the current bank balances. The Clerk reported that the current account balance was £12964.51 and the deposit account balance was £5664.54.</p> <p>b. with the attached schedule. The following retrospective payments were approved by Parish Council.</p> <table border="1" data-bbox="309 1368 1369 1648"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No.</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>11/2/2019</td> <td>Mrs C Lightfoot</td> <td>1226</td> <td>£327.50</td> <td>Clerks salary Retrospective</td> </tr> <tr> <td>20/2/2019</td> <td>Mr WP Winney</td> <td>1227</td> <td>£1485.00</td> <td>Millennium Green grant funding</td> </tr> <tr> <td>20/2/2019</td> <td>Holt Village Hall</td> <td>1228</td> <td>£40.00</td> <td>Village Hall hire</td> </tr> </tbody> </table> <p>c. To review the current spend against budget. The Council noted the information.</p>	Date	Payee	Chq No.	Amount	Details	11/2/2019	Mrs C Lightfoot	1226	£327.50	Clerks salary Retrospective	20/2/2019	Mr WP Winney	1227	£1485.00	Millennium Green grant funding	20/2/2019	Holt Village Hall	1228	£40.00	Village Hall hire	
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10	<p>Correspondence for Information.</p> <p>All correspondence of note had been circulated prior to the Meeting.</p>																					
11	<p>Clerk’s report on Urgent Decisions since the last Meeting</p> <p>a) Parish Council elections in May 2019. The Clerk briefly summarised the election process for the members of Parish Council.</p>																					

12	<p>Councillor's reports and items for future agendas.</p> <p>a) VAS. Parish Councillor Mr P. Mobbs asked the Clerk to put VAS on the agenda for the next meeting of Parish Council.</p> <p>b) Holt Country Fayre. The Chairman welcomed Anne Stark from Hallow to the Meeting. Ms Stark explained that a legal issue had prevented the Hallow Summer Fayre being held on Hallow playing fields this year. She had therefore approached the Millennium Green committee and it had been agreed that the Fayre this year would be a community event across the 3 parishes and take place in Holt. Parish Council pledged their support for this event which Ms Stark would coordinate.</p>	CL
13	<p>Date of Next Meeting</p> <p>The date of the next meeting was confirmed as Thursday 18 April 2019 which would be the year end meeting.</p>	