

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 20 JANUARY 2022 IN HOLT VILLAGE HALL.**

Present :- P. Mobbs (Vice Chairman), D. Pugh, J. Harper, C. Adams, C. Lightfoot (Clerk).

In Attendance:- District Councillor Mrs P. Cumming, Mrs J. Hill.

Absent:- J. Bowker, C. John, County Councillor Mr S. Richardson-Brown.

1.	<p><u>Public Question Time.</u> The Vice Chairman welcomed Mrs J. Hill to the Meeting. Mrs Hill explained she was attending the Meeting for information purposes as she is interested in applying for the current vacancy on Parish Council. There were no further members of the public present and therefore no questions.</p>										
2.	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillor Mr J. Bowker, Parish Councillor Mrs C. John and County Councillor Mr S. Richardson-Brown. Parish Council approved the reasons for absence.</p>										
3.	<p><u>Vacancy due to the resignation of Mr W.P. Winney and the election of a new Chairman and Vice Chairman.</u> Following the resignation of Mr W.P. Winney from Parish Council on 31.1.2022 it agreed that the Vice Chairman would take over the role of Chairman with immediate effect. Parish Councillor Mr P. Mobbs signed the Chairman's Declaration of Office in the presence of the Clerk in her capacity as a Proper Officer of the Council. The Chairman then proposed Parish Councillor Mr J. Harper as the new Vice Chairman of Parish Council. This was seconded by Parish Councillor Mrs C. Adams and the vote was carried unanimously.</p>										
3.	<p><u>Declarations of Interest.</u></p> <p>a) Register of Interests. There were no changes to the Register of Interests. Parish Councillor Mrs C. Adams passed her completed Register of Interests to the Clerk.</p> <p>b) Registration of Personal Interests. Parish Councillor Mr J. Harper expressed an interest in the following planning applications;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">21/01936/CLE</td> <td style="width: 30%;">Top Barn Farm Worcester Road Holt Heath Worcester WR6 6NH</td> <td style="width: 40%;">Certificate of lawfulness for the existing Mixed Use for Agriculture, Education and Therapeutic Care</td> <td style="width: 10%; text-align: center;">Pending Decision</td> </tr> <tr> <td style="text-align: center;">21/01863/FUL</td> <td>Woodside Farm Top Barn, The Pack House At Worcester Road Holt Heath WR6 6NH</td> <td>Extension to existing agricultural packhouse facility and farm office</td> <td style="text-align: center;">Pending Decision</td> </tr> </table> <p>c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests.</p> <p>d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>			21/01936/CLE	Top Barn Farm Worcester Road Holt Heath Worcester WR6 6NH	Certificate of lawfulness for the existing Mixed Use for Agriculture, Education and Therapeutic Care	Pending Decision	21/01863/FUL	Woodside Farm Top Barn, The Pack House At Worcester Road Holt Heath WR6 6NH	Extension to existing agricultural packhouse facility and farm office	Pending Decision
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4.	<p><u>Minutes.</u></p> <p>The minutes of the Meeting of Holt Parish Council held on Thursday 18 November 2021 were approved by Parish Council and signed by the Chairman as a true record.</p>	
5.	<p><u>County and District Councillor reports for information.</u></p> <p><u>County Councillor report.</u> The Clerk reported that County Councillor Mr Scott Richardson-Brown had agreed to fund the new laptop she had purchased for Parish Council. He had further raised the issue of traffic calming in the Parish with specific reference to the mini roundabout. It was agreed that the Clerk should invite County Councillor Mr Scott Richardson-Brown to the next meeting of the Parish Council so the options available could be discussed.</p> <p><u>District Councillor report.</u> District Councillor Mrs P. Cumming reported on the following issues.</p> <ul style="list-style-type: none"> a) Highways Liaison Officer. Hannah Davies has moved to Bromsgrove District so a new Highways Liaison Officer would be appointed for Malvern Hills. b) Ward Boundary Review. A review of ward boundaries has been undertaken and is currently out for consultation. It is proposed that Holt will be in a District with Grimley and Hallow as opposed to Shrawley, Astley and Little Witley as they are currently. Parish Councillors were encouraged to review the documentation and make appropriate comments. The Clerk was asked to recirculate the paperwork with relation to this. c) Planning Peer Review. The results of the planning peer review which took place in October have been published. Part of the conclusion was that District Council members require more training. 	<p>CL</p> <p>CL</p>
6.	<p><u>Progress reports.</u></p> <ul style="list-style-type: none"> a) Report on Community Christmas celebration – 5 December 2021, It was felt that this event had gone well and been well attended by Parishioners. Positive feedback had been received from Droitwich Lions who supplied Father Christmas and the Salvation Army band. The Clerk reported that grant funding for £120.00 had been applied for this event. It was felt that it would be good to repeat this event in the future. b) Parking on the verge by The Heath – update. The Clerk reported that the Community support officer was in the process of contacting the owner of the vehicle and asking them to park elsewhere. c) Repair to wildflower area – progress report. There was no progress to report on this issue. d) Purchase of new IT equipment – update. The Clerk reported that she had now purchased a replacement laptop and an invoice had been submitted to County Councillor Mr Scott Richardson-Brown who agreed to fund the purchase from his Divisional funding. e) Installation of new defibrillator by Village Hall – update. This agenda item was carried forward to the next meeting of the Parish Council. 	
7.	<p><u>Finance.</u></p> <ul style="list-style-type: none"> a) To note the current bank balances. It was reported that the current account bank balance currently stood at £8,343.73 and the deposit account at £8,400.00. b) To consider payments retrospectively. 	

The following payments were approved by two members of Parish Council and made by bank transfer. These payments were approved retrospectively by Parish Council.

23.11.2021	101292	Royal British Legion (Poppy Wreath)	25.00
10.12.2021	Bank transfer	Droitwich Lions (Christmas)	200.00
10.12.2021	Bank transfer	Droitwich Salvation Army (Christmas)	200.00
19.12.2021	Bank transfer	Top Cut Ltd	160.00
19.12.2021	Bank transfer	Tim Brookes (Repair to Wildflower bed)	252.00
19.12.2021	Bank transfer	Peter Mobbs (Defib expenses)	204.86
20.12.2021	Bank transfer	Mrs Caroline Lightfoot (Clerks salary)	400.00
20.12.2021	Bank transfer	Mrs Caroline Lightfoot (Clerks expenses)	34.26
20.12.2021	Bank transfer	Three spires computing (new laptop for Clerk)	375.00
22.12.2021	Bank transfer	Holt Millennium Green (Christmas lights donation)	25.00
22.12.2021	Bank transfer	Holt Village Hall Hire	14.00
22.12.2021	Bank transfer	Mr P Winney Christmas	241.88
3.1.2022		Bank charges	14.00
16.1.2022	Bank transfer	Top Cut Ltd	160.00
16.1.2022	Bank transfer	Mrs Caroline Lightfoot (Clerks salary)	400.00

c) To monitor payments against the budget.

There were no matters of concern to note.

d) Update on 2022/23 Precept request.

The Clerk reported that the Precept request had been received by Malvern Hills District Council.

8. **Planning.**

a) **Applications Pending.** To review the recommendations of Parish Council on current applications.

20/015616/CLE	Ball Mill Bungalow	An operational base for forestry and other arboricultural activities including processing of wood for firewood, biomass/ woodshavings and other wood products, marketing and delivery of material thereby produced.	Pending decision (Recommend refusal)
21/01936/CLE	Top Barn Farm Worcester Road Holt Heath Worcester WR6 6NH	Certificate of lawfulness for the existing Mixed Use for Agriculture, Education and Therapeutic Care	Pending Decision (Recommend approval)
21/01863/FUL	Woodside Farm Top Barn, The Pack House At Worcester Road Holt Heath WR6 6NH	Extension to existing agricultural packhouse facility and farm office	Pending Decision (Recommend approval)
21/02250/GPDQ	Bentley Farm Holt Heath	Notification of prior approval for the proposed change of use of an agricultural building into a dwelling house.	Pending Decision
21/02261/FUL	Ball Mill Bungalow Main Road Hallow Worcester WR2 6LS	The demolition of the existing bungalow and erection of a replacement dwelling	Pending Decision (Recommend refusal)

Application 21/02250/GPDQ Bentley Farm was discussed by Parish Council. Following the discussion, a decision was made to recommend approval of the application.
 Application 21/02261/FUL Ball Mill Bungalow was discussed by Parish Council. The Clerk confirmed that she had submitted a recommendation to refuse the application based on the comments received from members of Parish Council.

b) Approvals/Refusals.

0/01242/FUL	Caravan at Bentley Farm Holt Heath	Retrospective Planning application for a Permanent Agricultural Workers Dwelling	Refused
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c) Any other planning issues.

21/01286/TC	Grass Verge At (Os 8177 6304) School Lane Holt Heath	Phase 8 street pole C/W wraparound cabinet at base and associated ancillary works.
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There was no further progress to report on this appeal.

CL

9. Correspondence for information.

a) E-mail from Parishioner re plans for the Queen's Platinum Jubilee event. The Clerk read out an email from a Parishioner asking what plans the Parish Council were making for the Queen's Platinum Jubilee in May. It was agreed to table this item on the agenda of the February meeting of the Parish Council.

ALL

10. Clerk's report on urgent decisions since the last meeting.

There were no issues to report.

11. Councillor's reports and items for future agendas.

There were no issues to report.

10. Date of Next Meeting.

The next meeting of the Parish Council will be held on Thursday 17 February 2022 in Holt Village Hall.
 The meeting was followed by a presentation and reception for the outgoing Chairman of Parish Council Mr P. Winney.