

## HOLT PARISH COUNCIL

### MINUTES OF THE MEETING HELD AT HOLT VILLAGE HALL

AT 7.30PM ON THURSDAY 18<sup>TH</sup> AUGUST 2022

Councillors Present:- Dennis Pugh (Chairman) Catherine Adams, Joanne Hill, Michelle Taylor.

In Attendance;- District Councillor Pam Cumming, District Councillor Paul Cumming, Mr Stephen Williams.

Absent:- County Councillor Scott Richardson-Brown, Councillor John Harper, Councillor Clare John.

Meeting started at 7.40 pm.

Chairman Dennis Pugh welcomed district Councillors and Stephen Williams.

Public Question Time. No questions.

To consider apologies and approve reasons for absence.

Apologies given by Parish Clerk Caroline Lightfoot due to holidays.

Declarations of Interest

No Interests declared.

Co-option of candidate for the vacant position on Parish Council.

Having received one valid application, it was proposed by Michelle Taylor and seconded by Joanne Hill that Mr Stephen Williams be co-opted onto the parish council. This was agreed unanimously and Mr Stephen Williams signed the Declaration of Office.

The Chairman provided Mr Stephen Williams with copies of Holt Parish Council's Code of Conduct and Standing Orders and requested him to complete and return a Register of Interests to the Parish Clerk.

The Chairman welcomed Mr Stephen Williams to the Parish Council.

Minutes

It was proposed by Joanne Hill and seconded by Catherine Adams that the circulated minutes of the meeting dated 21<sup>st</sup> July 2022 were a true record and they were unanimously accepted.

County and District Councillors Reports.

County Councillor Scott Richardson-Brown was not present.

District Councillor Pam Cumming gave a short report explaining that many MHDC officers and staff were on holiday at this time of the year so very little to report.

She made councillors aware that Giant Hogweed has been identified in the local area and this is causing some concern as the sap can cause burns and blistering.

The SWDP is due to be debated by MHDC in the near future and the Ward Boundary Changes should be decided upon shortly.

No further planning applications were put forward for the Holt Parish and no decision has yet been taken on the Red Lion refurbishment application.

The Chairman thanked District Councillor Pam Cumming for her report.

Progress reports for information.

a) Stolen defibulator

County Councillor Scott Richardson-Brown has written confirming that he will be happy to pay the insurance premium increase for the stolen defibulator and will get the paperwork completed and someone from WCC should be in contact to arrange payment.

b) Footpath officer

Joanne Hill has taken on the role of investigating the role of footpath officer and with the chairman have had a meeting with Mr Chas Reading who is an experienced footpath officer for WCC and is prepared to give us advice on the practical work involved. Joanne has also offered to be the councillor responsible for the lengthsman and grass cutting.

c) VAS data collection

The Chairman has had a meeting with Mr Peter Mobbs who has passed over all the VAS documents and instructions. These will be forwarded to Stephen Williams to look at with the hope that he will take on the role as VAS manager. It was agreed that the vast amount of information provided by the VAS machine is of little use in managing the traffic but the visual speed indication does remind drivers of their speed.

d) Bank Mandate

Those present signed the new bank mandate. Chairman to get remaining councillors to sign.

e) Speed limit review Ockeridge Lane.

In a letter to the Parish Council, County Councillor Scott Richardson-Brown has said he has asked to see what data is available and if none is

available he will obtain some more. If the information shows that there is a problem then he can look at what can be done by highways.

f) Reseeding Red Lion junction.

No further information.

g) Litter bins

Joanne Hill has negotiated with the owners of the village shop and post office re the requirement for a new litter bin outside their property. She will be contacting the Parish Clerk to cost the new bin and has a quotation for the bin installation.

h) Parish Web Site

Michelle Taylor has agreed to take on responsibility of either updating the Parish web site or starting again with a completely new site. She has started to put together information and costs for a new site and will be circulating her proposals for Parish Councillors to look at in the near future.

Finance

- a) The current bank balances were noted.
- b) Payments were approved retrospectively.
- c) The current spend was reviewed

Planning

No new planning applications have been received since the last meeting.

The Bentley Farm barn conversion planning application (which Holt Parish Council supported but refused by MHDC), will be going to Appeal and a decision is expected in September.

Correspondence for information. None.

Clerk's report on urgent decisions. None.

Councillor's reports and items for future agendas. None.

Date of next meeting – Thursday 15<sup>th</sup> September 2022.

Meeting closed 20.20pm.

Signed