

**HOLT PARISH COUNCIL
MINUTES OF THE MEETING HELD IN HOLT VILLAGE HALL
AT 7.30 p.m. ON THURSDAY 21 MARCH 2019**

Present :- P. Winney (Chairman), P. Mobbs, J. Harper, C. John, G. Wotton ,S. Jones, C. Lightfoot (Clerk).

Absent:- J. Bowker (Vice Chairman).

In Attendance:- District Councillor Mrs. P Cumming, County Councillor Mr P. Grove, G Southern (Parishioner).

1	<p><u>Public Question Time.</u> The Chairman welcomed G. Southern to the Meeting. Mrs Southern explained that she was a resident of Severn Heights and had grave concerns in relation to the number of vehicles which are parking between Cherry Orchard and Severn Heights causing an obstruction on the road and footpaths. The situation is at its worst first thing in the morning and it was felt that the likely culprits were dog walkers using the Millennium Green. Following a discussion Parish Council agreed to take the following action:-</p> <ul style="list-style-type: none"> • County Councillor Mr P. Grove agreed to consult someone from County Highways to see whether any action could be taken. • Flyers to be placed on the offending cars reminding them not to obstruct any access when parking. • A notice to be placed on the gateway to the Millennium Green reminding vehicle owners that residents required access at all times. • A notice to be placed in the Parish Magazine reminding vehicle owners that if they choose to park on Cherry Orchard to use the Millennium Green that residents require access at all times. 	<p>PG CL CL CL</p>
2	<p><u>To consider apologies and approve reasons for absence.</u> The Clerk reported that apologies had been received from Parish Councillor Mr J. Bowker. Parish Council approved the reasons for absence.</p>	
3	<p><u>Declarations of Interest.</u> a) Register of Interests. There were no changes to the Register of Interests. b) Registration of Personal Interests. There was no registration of Personal interests. c) Registration of Prejudicial Interests. There was no registration of Prejudicial interests. d) Written requests for the Council to grant a dispensation. There had been no written requests for dispensation.</p>	
4.	<p><u>County and District Councillors reports for information.</u> County Councillor Mr P. Grove reported the following matters of note:-</p> <ol style="list-style-type: none"> i. Economic Development. County Councillor Mr P. Grove reported on the 5G consortium economic development. ii. Southern Link road. .£55 million has been granted for the Southern Link road. iii. Adult social care. County Councillor Mr P. Grove reported on new technologies which will be used in accommodation to assist independent living for SEN and the elderly. iv. Parish and District Council elections. County Councillor Mr P. Grove reported that purdah would begin on 22 March 2019 and as a result of this he would not be attending the April meeting of Parish Council. 	

	<ul style="list-style-type: none"> v. Holt Post Office proposed relocation. County Councillor Mr P. Grove reported that he had spoken to Gerry Brienza of County Highways in relation to concerns about the highway's implications of the proposed relocation of the Post Office. vi. Superfast broadband Ockeridge Lane. Parish Councillor Mrs C. John queried why superfast broadband was not yet available on Ockeridge Lane. County Councillor Mr P. Grove agreed that some areas still had a very unreliable broadband service and promised to continue to chase this issue up. <p>District Councillor Mrs P. Cumming reported the following matters of note:-</p> <ul style="list-style-type: none"> i. District Council elections. Due to purdah MHDC are unable to make any political decisions from 22 March 2019. ii. Increase in Council Tax. Council Tax for a Band D property is due to increase by £5 per property. This will provide a cushion against further drops in Government funding. iii. Rough Sleepers forum. A rough sleepers forum has been organised for 27 March 2019 to try and encourage organisations to work more closely together. iv. Malvern Tourism award. A new tourism trail based on the Malvern Hills has been nominated for a tourism award. v. High street regeneration. A bid has been made to the Government to obtain grant funding to update the high streets in Tenbury, Upton and Malvern. vi. Executive Council Meeting. The next Executive Council Meeting to be held at the end of March will focus on designing a methodology for assessing the housing need in villages. Parish Councils are encouraged to put this into a neighbourhood plan. 	PG
<p>5.</p>	<p>TO APPROVE THE MINUTES OF THE MEETING OF HOLT PARISH COUNCIL HELD ON 21 FEBRAURY 2019.</p> <p>The minutes of Meeting of Holt Parish Council held on Thursday 21 February 2019 were approved by Parish Council and signed by the Chairman as a true record.</p>	
<p>6.</p>	<p>PROGRESS REPORTS</p> <p>a) Proposed relocation of Holt Post Office – progress report. The decision on this is expected on Monday 25 March 2019. District Councillor Mrs P. Cumming reported on correspondence she had exchanged with Harriet Baldwin MP on the issue.</p> <p>b) Millennium Green funding – progress report. The Chairman reported that the electric is now installed and the final adjustments were being made to the container with the view that the project would be signed off as completed by the end of next week. An electric metre has been installed and this will be metred and charged by British Gas. The first payment will be made by Parish Council which will then be reimbursed by the Millennium Green. Subsequent payments will then be made directly by the Millennium Green quarterly.</p> <p>c) Village grass cutting.- progress on finding a new supplier. The Chairman reported that Top Cut, Ombersley had been appointed to cut the grass in the village. They will carry out 16 cuts per year at a cost of £100/cut.</p>	

PW

d) Village Hall assessment – progress report.
 The Chairman reported that following the assessment he had received a quote of £120,00 to strip and underpin the Village Hall. This included lining the walls with double bricks, new electrics heating and sewage system.
 This was discussed at length by Parish Council. Following this discussion Parish Council still considered that the best course of action would be to relocate the Village Hall to Holt Millennium Green. It was agreed that the first step would be to obtain the deeds of the Village Hall from the bank and inspect the terms of the trust. The Chairman agreed to look into this and to contact Nicky Dupays in relation to the possibility of grant funding.

e) Millennium Green – boundary issue.
 The Chairman reported that the offending fence bordering the Millennium Green had now been moved to the correct location..

f) Commemorative oak tree – progress report.
 A sample of the stone which will be used for the plaque was passed around Parish Council. The dimensions of the plaque were agreed and the cost was finalised at £372.00. It was decided that the plaque should be installed as part of the celebrations at Holt Fete.

8 Planning

a) Applications Pending.
 19/00004/FUL Thatched Lodge, Holt Heath, WR6 6NL. Conversion of stable block into dwelling (*Recommend Approval*).
 19/00361/AGR Land at OS 8262 6274, Holt Heath. Prior notification of construction of an above ground reservoir for the purpose of crop irrigation (*Recommend approval*).

b) Approvals/Refusals.
 18/01857/Thatched Lodge, Holt Heath, WR6 6NL. Subdivision of existing property into 2 dwellings (*Approved*).

c) Other Planning issues.

9 Finance

a. To note the current bank balances.
 The Clerk reported that the current account balance was £8,624.90 and the deposit account balance was £5667.03.

b. with the attached schedule.
 The following retrospective payments were approved by Parish Council.

Date	Payee	Chq No.	Amount	Details
4/3/2019	TAG (Tallis Amos Group)	1229	£824.20	Millennium Green Mower service Retrospective
10/3/2019	Mr WP Winney	1230	£2135.71	Millennium Green electricity installation Retrospective
10/3/2019	Mrs C Lightfoot	1231	£327.50	Clerk’s salary March 2019 Retrospective

c. To review the current spend against budget.
 The Council noted the information.

10	<p>Correspondence for Information.</p> <p>All correspondence of note had been circulated prior to the Meeting.</p>	
11	<p>Clerk's report on Urgent Decisions since the last Meeting</p> <p>a) VAS. Parish Councillor Mr P. Mobbs reported on some quotes he had received from Westcote for a VAS. Costs would be £2800.00 for a battery powered sign (battery life 7-12 days) or £4300.00 for a solar powered sign. A battery operated sign could be moved between the A4133 and A443. Highways would supply the posts. After consideration Parish Council felt that this was the better option. They also agreed that a data collection facility for £250.00 would be beneficial. Parish Council agreed to revisit this project in the new financial year.</p> <p>b) Holt Fete. Parish Councillor Mrs G. Wotton reported on a meeting that had taken place in relation to Holt Fete which is due to be held on 2 June 2019. The Fete is due to take place between 11.00am and 5.00pm. Car parking has been organised on a field adjacent to The Lenchford and will be manned by stewards for a cost of £200/day. Insurance will be provided by NFU. Currently advertisers for the programme are being sought – cost £20.00 for quarter of a page.</p> <p>c) Replacement of litter bins in the Parish. Parish Councillor Mr Peter Mobbs reported that the litter bin adjacent to the bus shelter had been knocked over by the storms. When the bin was collected it was discovered that the locking mechanism had broken making it unstable. On further investigation it was discovered that 2 further bins in the Parish had broken locking mechanisms. Parish Councillor Mr P. Mobbs agreed to investigate the costs of replacing these bins.</p>	<p>ALL</p> <p>PM</p>
12	<p>Councillor's reports and items for future agendas.</p> <p>a) Highways. The highways concerns in relation to the proximity of Arnold's Orchards to the mini roundabout were again raised. The Clerk agreed to report this on the Hub.</p> <p>b) Christmas Tree Lights. It was agreed that the Christmas tree would be trimmed and the lights replaced if necessary.</p>	<p>CL</p> <p>PW</p>
13	<p>Date of Next Meeting</p> <p>The date of the next meeting was confirmed as Thursday 18 April 2019 which would be the year end meeting.</p>	